

OCCUPATIONAL HEALTH AND SAFETY POLICY

KMC Group recognises the importance of providing a safe and healthy working environment for all employees.

The company acknowledges its responsibilities to ensure that the Occupational Health and Safety Act 2004 and accompanying Regulations and Codes of Practice are attained to the highest standards.

We believe the development and maintenance of a safe and healthy workplace involves all employees and that consultation between management and employees, or the elected health and safety representatives, is an essential element of that process.

It is the responsibility of all managers and supervisors (adjust as appropriate) to continually review their operations and working conditions and where required provide adequate instruction, information, training and supervision.

Employees are expected to perform their duties in accordance with safe working practices, ensuring their own health and safety and that of others.

All employees are required to be involved in and committed to a continuing program of improvement that will ensure a safe and healthy working environment.

Policy

KMC Group is committed to ensuring the health, safety and welfare of its employees and any other persons who may be affected by this organisation's operations. In securing workplace health and safety, this organisation is committed to best practice in Occupational Health and Safety and to fulfil its duties and obligations under the OHS Act Victoria, 2004.

Resources

KMC Group allocate adequate resources in terms of personnel, time and financial outlay to secure the health and safety of each of its workers. Where necessary external consultants will be engaged to ensure that appropriate health and safety advice is available.

Senior Management

Kevin McCarthy, Director of KMC Group, accepts overall responsibility for the effective management of workplace health and safety at this site.

Duties of Managers and Supervisors

Managers and Supervisors are responsible for the following:

- To ensure the objectives of this policy are integrated into all work practices

- To consult with employees under their supervision and or their health and safety representative with regard to health and safety in the workplace
- Promote OHS in the workplace
- To investigate within 24 hours any accident, near miss or dangerous occurrence and report back to senior management
- To ensure that employees under their supervision are adequately trained to undertake their work in a safe manner
- To work with employees and the Health and Safety Representative to identify, assess and control hazards in the workplace
- To be a role model in health and safety

Duties of Employees

- Employees are responsible not to put at risk their own health and safety or the health and safety of others
- Not to wilfully or recklessly interfere with anything provided in the interests of health and safety
- To comply with any health and safety policies and procedures implemented by the KMC Group in the interests of health and safety

Duties of the Health and Safety Committee

- The Health and Safety Committee is responsible to encourage cooperation with agreed OHS measures and objectives
- Immediately report to management any issue that may affect health and safety

Health and Safety Representatives

- Health and Safety Representatives are responsible to report to management any OHS issue
- To consult with management on OHS issues
- To identify hazards in the workplace
- To be a member of the OHS Committee
- To promote OHS in the workplace
- To be a role model in health and safety

Created By:

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